

NORTH TEXAS TOLLWAY AUTHORITY  
Minutes of the Board of Directors Meeting  
December 18, 2024

A public notice of this meeting containing all items was posted at a place convenient to the public in the administrative offices of the North Texas Tollway Authority, provided to the Secretary of State, and provided to the County Clerks of Collin County, Tarrant County, Denton County, and Dallas County as required by Chapter 551 of the Texas Government Code, referred to as the "Open Meetings Act."

Minutes of the North Texas Tollway Authority Board of Directors meeting held at North Texas Tollway Authority, 5900 West Plano Parkway, Plano, Texas, at 10:00 a.m. on December 18, 2024.

**CALL TO ORDER**

Chairman Levine called the meeting to order at 10:00 a.m.

1. Establishment of Quorum

Chairman Levine established a quorum by calling the roll.

|                 |            |
|-----------------|------------|
| Scott Levine    | Chairman   |
| *Mojoy Haddad   | Vice Chair |
| John Mahalik    | Director   |
| Pete Kamp       | Director   |
| Derek Baker     | Director   |
| Marcus Knight   | Director   |
| Andy Wambsganss | Director   |
| Tex Quesada     | Director   |
| Lynn Gravley    | Director   |

\*Vice Chair Haddad attended the meeting via phone.

NTTA employees attending the meeting were: James Hofmann, CEO/Executive Director; Lorelei Griffith, Secretary; Karen Madison-Ponds, Assistant Secretary; Horatio Porter, CFO/Treasurer; Dena Stroh, General Counsel; Elizabeth Mow, Assistant Executive Director of Infrastructure; Jeff Dailey, Assistant Executive Director of Operations; Arturo Ballesteros, Director of Public Affairs; Linh Truong, Senior Director of Internal Audit/Enterprise Risk; Corina Johnson, Director of Human Resources; Melanie Terrell, Assistant General Counsel; Amitis Meshkani, Director of Maintenance; Eric Hemphill, Director of Traffic and Incident Management; Dan Robicheaux, Director of Information Technology; Moses Aito, Director of Business Diversity; Kelley McGuire, Director of Treasury and Financial Planning; John Bannerman, Director of Customer Care; Kevin Banks, Director of Contact Center and Collections; and Brian Reich, Controller. Also present at the meeting representing NTTA were Greg Schaecher, McCall, Parkhurst &

Horton, bond counsel; Steve Bolden, Locke Lord, bond counsel; and Tammy Sims, Atkins, Maintenance Management Consultant.

2. Pledge of Allegiance

Chairman Levine led Board members and meeting attendees in the Pledge of Allegiance.

3. Public comments not related to specific agenda items

There were no comment cards.

4. Comments and announcements from the Chairman and Board Members

- A. Government Finance Officers Association (GFOA) recognition of budget
- B. DFW Minority Supplier Development Council 2024 Public Sector Agency of the year award and other best practices and diversity awards
- C. Recognition of the 2022-2024 ROAD Program graduates

Director Quesada presented the Government Finance Officers Association for Excellence in Financial Reporting award to Horatio Porter, Chief Financial Officer, and Brian Reich, Controller, and thanked staff for their hard work.

Director Knight presented three awards from the DFW Minority Supplier Development Council to Moses Aito and the Business Diversity Department and recognized them for their hard work.

Chairman Levine recognized the 2022-2024 ROAD Program graduates and thanked Moses Aito and his team for the great job.

5. Committee Chair reports

- A. Customer Service, Projects, and Operations
- B. Finance, Audit, and Administration

6. Approval of the minutes from November 2024 regular board meeting

Director Knight made a motion to approve the minutes from the November 2024 regular Board meeting. Director Kamp seconded the motion, and it was approved unanimously (Res. No. 24-163).

**CONSENT ITEMS**

7. Request to advertise the following:

- A. Construction services for Dallas North Tollway pavement surface improvements

- B. Construction services for President George Bush Turnpike shoulder rehabilitation from Midway Road to SH 78
  - C. Construction services for Sam Rayburn Tollway pavement rehabilitation
  - D. Project management services for Advanced Traffic Management system
  - E. Chisholm Trail Parkway mainlane widening from FM 1187 to US 67
    - 1. Construction
    - 2. Construction management
    - 3. Material testing
  - F. Maintenance Management Consultant services
8. Vendor selection for the following:
- A. Contact center and collections services
    - 1. Skip tracing
    - 2. Collections
  - B. Insurance broker services
9. Contract approval for the following:
- A. Construction services for Dallas North Tollway bridge deck rehabilitation
  - B. Construction services for Dallas North Tollway pavement joint sealing
  - C. Construction services for Sam Rayburn Tollway pavement restriping from Denton Tap Road to Dallas North Tollway
  - D. Customer notification and invoicing
  - E. Construction services for Dynamic Message Sign project
10. 2025 annual work authorization
- A. Operations
    - 1. Back-office system
      - a. Maintenance
      - b. Image review
      - c. System enhancements
    - 2. TollTag purchase
    - 3. Collection agencies
  - B. Infrastructure
    - 1. General Engineering Consultant
    - 2. Program Management Consultant
    - 3. Maintenance Management Consultant
    - 4. Construction Engineering Consultant
11. Contract extension
- A. Disaster recovery managed services

12. FY2025 final NTTA System Budget

Director Kamp made a motion to approve items 7 through 12, Vice Chair Haddad seconded the motion, and it was approved unanimously (Res. Nos. 24-164 through 24-194).

**INDIVIDUAL ACTION ITEM**

13. 2025-2029 Strategic Plan

Arturo Ballesteros, Director of Public Affairs, presented on the 2025-2029 Strategic Plan.

Director Knight made a motion to approve item 13, Director Kamp seconded the motion, and it was approved unanimously (Res. No. 24-195).

**BRIEFING ITEMS**

14. Anticipated cooperative and exempt procurements 1st Quarter 2025

Jeff Dailey, Assistant Executive Director of Operations, presented a briefing on the anticipated cooperative and exempt procurements 1st Quarter 2025 and responded to questions from the Board.

This item was a briefing only.

15. Consolidated Monthly Performance Report

Horatio Porter, Jeff Dailey, and Elizabeth Mow briefed the Board on the Consolidated Monthly Performance Report and responded to questions from the Board.

16. Executive Director Report

- A. Contracts, supplements, and change orders not exceeding \$300,000.00 executed in October 2024

No comments were made under this item.

17. EXECUTIVE SESSION – Pursuant to Chapter 551, Subchapter D, Texas Government Code:

- A. Section 551.074(a)(1), to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee:

- 1. Performance review for Executive Director and Internal Auditor

B. Section 551.071, to receive advice from legal counsel about pending or contemplated litigation and/or settlement offers or other legal matters regarding:

1. Internal Audit update

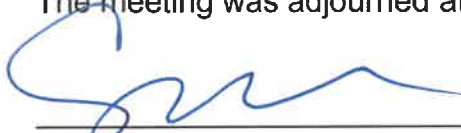
C. Section 551.071, to receive advice from legal counsel about pending or contemplated litigation and/or settlement offers or other legal matters, and Sections 551.076 and 551.089 regarding security devices:

1. Cyber security update

Chairman Levine called the Board into executive session at 10:31 a.m. and reconvened the meeting into open session at 1:31 p.m. No final action, decision, or vote was taken during the executive session.

18. Adjourn

The meeting was adjourned at 1:31 p.m.

  
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Scott Levine, Chairman

  
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Lorelei Griffith, Secretary