

NORTH TEXAS TOLLWAY AUTHORITY
Minutes of the Board of Directors Meeting
June 12, 2024

A public notice of this meeting containing all items was posted at a place convenient to the public in the administrative offices of the North Texas Tollway Authority, provided to the Secretary of State, and provided to the County Clerks of Collin County, Tarrant County, Denton County, and Dallas County as required by Chapter 551 of the Texas Government Code, referred to as the "Open Meetings Act."

Minutes of the North Texas Tollway Authority Board of Directors meeting held at North Texas Tollway Authority, 5900 West Plano Parkway, Plano, Texas, at 10:00 a.m. on June 12, 2024.

CALL TO ORDER

Vice Chairman Haddad called the meeting to order at 10:00 a.m.

1. Establishment of Quorum

Vice Chairman Haddad established a quorum by calling the roll.

Mojoy Haddad	Vice Chair
John Mahalik	Director
Lynn Gravley	Director
*Pete Kamp	Director
George (Tex) Quesada	Director
Glen Whitley	Director
*Derek Baker	Director
*Scott Levine	Director

*Directors Pete Kamp, Derek Baker, and Scott Levine attended the meeting via phone.

NTTA employees attending the meeting were: James Hofmann, CEO/Executive Director; Lorelei Griffith, Secretary; Karen Madison-Ponds, Assistant Secretary; Dena Stroh, General Counsel; Elizabeth Mow, Assistant Executive Director of Infrastructure; Jeff Dailey, Assistant Executive Director of Operations; Arturo Ballesteros, Director of Public Affairs; Linh Truong, Senior Director of Internal Audit/Enterprise Risk; Melanie Terrell, Assistant General Counsel; Amitis Meshkani, Director of Maintenance; Eric Hemphill, Director of Traffic and Incident Management; Roland Bonilla, Interim Director of Information Technology; Moses Aito, Director of Business Diversity; Biko Taylor, Director of Procurement; Kelley McGuire, Director of Treasury and Financial Planning; Kevin Banks, Director of Contact Center and Collections; and Brian Reich, Controller. Also present at the meeting representing NTTA were Greg Schaecher, McCall, Parkhurst & Horton, bond counsel; Steve Bolden, Locke Lord, bond counsel; and Tammy Sims, Atkins, Maintenance Management Consultant.

2. Pledge of Allegiance

Vice Chairman Haddad led Board members and meeting attendees in the Pledge of Allegiance.

3. Public comments not related to specific agenda items

None.

4. Comments and announcements from the Chairman and Board Members

- A. Government Finance Officers Association for Excellence in Financial Reporting award

Director Gravley presented the Government Finance Officers Association for Excellence in Financial Reporting award and congratulated the Finance Department for this substantial achievement 16 consecutive years and for their commitment to financial transparency.

5. Committee Chair reports

6. Approval of the minutes from May 2024 regular board meeting

Director Quesada made a motion to approve the minutes from the May 2024 regular board meeting. Director Whitley seconded the motion, and it was approved unanimously. (Resolution No. 24-63)

CONSENT ITEMS

7. Request to advertise the following:

- A. Design engineering services for Sam Rayburn Tollway continuous roadway lighting
- B. Construction services for bridge repairs on Dallas North Tollway and Lewisville Lake Toll Bridge
- C. 2025 fleet vehicles
- D. Asset management software solution

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented information on the request to advertise for design engineering services for Sam Rayburn Tollway continuous roadway lighting and responded to questions from the Board.

Director Whitley made a motion for Board approval of item 7A. Director Mahalik seconded the motion. The Board approved the motion unanimously.

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented information on the request to advertise for construction services for bridge repairs on Dallas North Tollway and Lewisville Lake Toll Bridge and responded to questions from the Board.

Director Whitley made a motion for Board approval of item 7B. Director Mahalik seconded the motion. The Board approved the motion unanimously.

Amitis Meshkani, Director of Maintenance, presented information on the request to advertise for the purchase of 2025 fleet vehicles and responded to questions from the Board.

Director Quesada made a motion for Board approval of item 7C. Director Kamp seconded the motion. The Board approved the motion unanimously.

Amitis Meshkani, Director of Maintenance, presented information on the request to advertise for asset management software solution and responded to questions from the Board.

Director Gravley made a motion for Board approval of item 7D. Director Quesada seconded the motion. The Board approved the motion unanimously.

8. Vendor selection for the following:

- A. Design engineering services for Chisholm Trail Parkway and Worth Creek Parkway overpass
- B. Engineering and landscape architectural design services for 360 Tollway
- C. Construction Management services for President George Bush Turnpike continuous roadway lighting

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented staff's recommendation that the Board approve the vendor selection for design engineering services for Chisholm Trail Parkway and Worth Creek Parkway overpass and responded to questions from the Board.

Director Whitley made a motion for Board approval of item 8A. Director Gravley seconded the motion. The Board approved the motion unanimously.

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented staff's recommendation that the Board approve the vendor selection for engineering and landscape architectural design services for 360 Tollway and responded to questions from the Board.

Vice Chair Haddad made a motion for Board approval of item 8B. Director Whitley seconded the motion. The Board approved the motion unanimously.

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented staff's recommendation that the Board approve the vendor selection for Construction Management services for President George Bush Turnpike continuous roadway lighting and responded to questions from the Board.

Director Quesada made a motion for Board approval of item 8C. Director Whitley seconded the motion. The Board approved the motion unanimously.

9. Contract approval for the following:

- A. Construction services for President George Bush Turnpike sign replacement from SH 183 to IH 20
- B. Purchase and delivery of bulk fuel

Elizabeth Mow, Assistant Executive Director of Infrastructure, presented staff's recommendation that the Board approve the contract for construction services for President George Bush Turnpike sign replacement from SH 183 to IH 20.

Director Quesada made a motion for Board approval of item 9A. Director Kamp seconded the motion. The Board approved the motion unanimously.

Amitis Meshkani, Director of Maintenance, presented staff's recommendation that the Board approve the contract for the purchase and delivery of bulk fuel and responded to questions from the Board.

Director Quesada made a motion for Board approval of item 9B. Director Gravley seconded the motion. The Board approved the motion unanimously.

BRIEFING ITEMS

10. External auditor annual communication

Kevin Smith, Crowe, presented on the external auditors' annual communication of audit planning and responded to questions from the Board.

11. Q3 Co-op/exempt procurement

Horatio Porter and Jeff Dailey briefed the Board on upcoming co-op and exempt procurements and responded to questions from the Board.

12. FY2025 Budget Workshop

Horatio Porter briefed the Board on the FY2025 Budget and responded to questions from the Board.

13. Consolidated Monthly Performance Report

Horatio Porter, Jeff Dailey, and Elizabeth Mow briefed the Board on the Consolidated Monthly Performance Report and responded to questions from the Board.

14. Executive Director Report

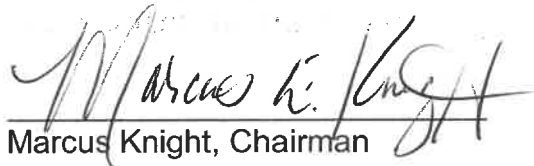
- A. Contracts, supplements, and change orders not exceeding \$300,000.00 executed in April 2024

There were no questions for this item.

15. EXECUTIVE SESSION – Pursuant to chapter 551, subchapter D, Texas Government Code:

16. Adjourn

The meeting was adjourned at 11:15 a.m.


Marcus Knight, Chairman


Lorelei Griffith, Secretary