

NORTH TEXAS TOLLWAY AUTHORITY  
Finance, Audit, and Administration Committee Meeting Minutes  
May 2, 2024

A public notice of this meeting containing all items was filed in the Office of the Secretary of State as required by Chapter 551 of the Texas Government Code, referred to as "The Open Meetings Act."

Minutes of the Finance, Audit, and Administration Committee meeting held at North Texas Tollway Authority, 5900 West Plano Parkway, Plano, Texas, noticed as May 2, 2024 at 10:00 a.m.

1. Call to order and establishment of quorum

Committee Chair Gravley called the meeting to order at 10:00 a.m. and established a quorum by calling the roll. The following committee members were in attendance:

Lynn Gravley	Committee Chair
George (Tex) Quesada	Member
Pete Kamp*	Member
Derek Baker	Member

Vice Chair Mojoy Haddad\*, Director Scott Levine, Director Glen Whitley, and Director John Mahalik were also in attendance.

\*Vice Chair Haddad and Director Kamp attended the meeting via phone.

NTTA employees attending the Committee meeting were: James Hofmann, CEO/Executive Director; Lorelei Griffith, Secretary; Karen Madison-Ponds, Assistant Secretary; Horatio Porter, CFO/Treasurer; Elizabeth Mow, Assistant Executive Director of Infrastructure; Jeff Dailey, Assistant Executive Director of Operations; Dena Stroh, General Counsel; Linh Truong, Senior Director of Internal Audit/Enterprise Risk; Arturo Ballesteros, Director of Public Affairs; Brian Reich, Controller; Melanie Terrell, Assistant General Counsel; Amitis Meshkani, Director of Maintenance; Eric Hemphill, Director of Traffic and Incident Management; John Bannerman, Director of Customer Care; Kevin Banks, Director of Contact Center and Collections; Roland Bonilla, Interim Director of Information Technology; Kelley McGuire, Director of Treasury and Financial Planning; Biko Taylor, Director of Procurement; and Moses Aito, Director of Business Diversity. Also present at the meeting representing NTTA were Tammy Sims, Atkins North America, Inc., Maintenance Management Consultant; Stephanie Halliday, HNTB, Project Management Consultant; Steve Bolden, Locke Lord, bond counsel; and Greg Schaecher, McCall, Parkhurst & Horton, bond counsel.

2. Public comments not related to specific agenda items

There were no comments.

3. Comments and announcements from the Committee members and Board members

There were no comments.

4. Approval of the minutes from April 2024 Finance, Audit, and Administration Committee meeting

Director Quesada made a motion to approve the minutes of the April 2024 Finance, Audit, and Administration Committee meeting. Director Kamp seconded the motion. The Committee approved the motion unanimously. (Res. No. 24-50)

### **ACTION ITEMS**

5. Contract approval for the following:
  - A. Legal services and bond counsel

Melanie Terrell, Assistant General Counsel, presented staff's recommendation that the Board approve the contracts for legal services and bond counsel. Terrell and Porter responded to questions from the Committee.

Director Quesada made a motion for Committee approval of item 5. Director Kamp seconded the motion. The Committee approved the motion unanimously.

6. Approval of TexPool authorized representatives

Horatio Porter, Chief Financial Officer, presented on TexPool authorized representatives.

Director Quesada made a motion for Committee approval of item 6. Director Baker seconded the motion. The Committee approved the motion unanimously.

7. FY2025 Budget Calendar

Horatio Porter, Chief Financial Officer, presented a briefing on the FY2025 budget calendar.

8. Quarterly Investment Report 1st Quarter 2024


Kelly McGuire, Director of Treasury and Financial Planning, presented a briefing on the Quarterly Investment Report 1st Quarter 2024 and responded to questions from the Committee.

9. EXECUTIVE SESSION – Pursuant to Chapter 551, Subchapter D, Texas Government Code:

There were no executive session items.

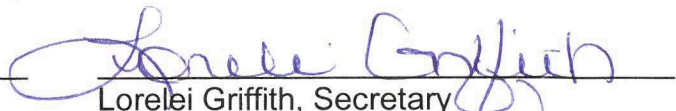
10. Adjourn

The meeting adjourned at 10:16 a.m.



---

Lynn Gravley, Committee  
Chairman, Finance, Audit, and  
Administration Committee



---

Lorelei Griffith, Secretary