

NORTH TEXAS TOLLWAY AUTHORITY
Minutes of the Board of Directors Meeting
April 17, 2024

A public notice of this meeting containing all items was posted at a place convenient to the public in the administrative offices of the North Texas Tollway Authority, provided to the Secretary of State, and provided to the County Clerks of Collin County, Tarrant County, Denton County, and Dallas County as required by Chapter 551 of the Texas Government Code, referred to as the "Open Meetings Act."

Minutes of the North Texas Tollway Authority Board of Directors meeting held at North Texas Tollway Authority, 5900 West Plano Parkway, Plano, Texas, at 10:00 a.m. on April 17, 2024.

CALL TO ORDER

Chairman Knight called the meeting to order at 10:00 a.m.

1. Establishment of Quorum

Chairman Knight established a quorum by calling the roll.

Marcus Knight	Chair
Mojoy Haddad	Vice Chair
John Mahalik	Director
Lynn Gravley	Director
Pete Kamp	Director
George (Tex) Quesada	Director
Glen Whitley	Director
Derek Baker	Director
Scott Levine	Director

NTTA employees attending the meeting were: James Hofmann, CEO/Executive Director; Lorelei Griffith, Secretary; Karen Madison-Ponds, Assistant Secretary; Dena Stroh, General Counsel; Elizabeth Mow, Assistant Executive Director of Infrastructure; Jeff Dailey, Assistant Executive Director of Operations; Arturo Ballesteros, Director of Public Affairs; Linh Truong, Senior Director of Internal Audit/Enterprise Risk; Melanie Terrell, Assistant General Counsel; Amitis Meshkani, Director of Maintenance; Eric Hemphill, Director of Traffic and Incident Management; Roland Bonilla, Interim Director of Information Technology; Moses Aito, Director of Business Diversity; Biko Taylor, Director of Procurement; Kelley McGuire, Director of Treasury; Kevin Banks, Director of Contact Center and Collections; and Brian Reich, Controller. Also present at the meeting representing NTTA were Greg Schaecher, McCall, Parkhurst & Horton, bond counsel; Steve Bolden, Locke Lord, bond counsel; and Tammy Sims, Atkins, Maintenance Management Consultant.

2. Pledge of Allegiance

Chairman Knight led Board members and meeting attendees in the Pledge of Allegiance.

3. Public comments not related to specific agenda items

Mr. Alec Trevino addressed the Board, expressing his concerns about toll pricing.

4. Comments and announcements from the Chairman and Board Members

A. American Advertising Award for marketing

Director Mahalik presented the American Advertising Award given by the American Advertising Federation for the puppet campaign and congratulated the Public Affairs Department and the marketing team for executing this advertising campaign.

5. Committee Chair reports

- A. Customer Service, Projects, and Operations
- B. Finance, Audit, and Administration
- C. Regional Transportation Council

6. Approval of the minutes from March 2024 regular board meeting

Vice Chair Haddad made a motion to approve the minutes from the March 2024 regular board meeting. Director Kamp seconded the motion, and it was approved unanimously. (Resolution No. 24-39)

CONSENT ITEMS

7. Request to advertise the following:

- A. Construction services for President George Bush Turnpike Mainlane Plaza 8 HVAC improvements
- B. Purchase and delivery of bulk fuel
- C. Construction services for Dynamic Message Sign project
- D. Construction services for President George Bush Turnpike sign replacement from SH 183 to IH 20

8. Contract approval for the following:

- A. Construction services for Sam Rayburn Tollway frontage road pavement rehabilitation
- B. Construction services for DNT wrong-way driver prevention system

9. Vendor selection for the following:
 - A. Legal services and bond counsel

10. Approval of Internal Audit Charter

Vice Chair Haddad made a motion to approve items 7 through 10, Director Kamp seconded the motion, and it was approved unanimously. (Resolution Nos. 24-40 through 24-48)

BRIEFING ITEMS

11. Consolidated Monthly Performance Report

Kelley McGuirre, Elizabeth Mow, and Jeff Dailey briefed the Board on the Consolidated Monthly Performance Report and responded to questions from the Board.

12. Executive Director Report

- A. Contracts, supplements, and change orders not exceeding \$300,000.00 executed in February 2023

There were no questions for this item.

13. EXECUTIVE SESSION – Pursuant to chapter 551, subchapter D, Texas Government Code:

- A. Section 551.071, to receive advice from legal counsel about pending or contemplated litigation and/or settlement offers or other legal matters regarding:

1. Legal update

Chairman Knight called the Board into executive session at 10:26 a.m. and reconvened the meeting into open session at 11:36 a.m. No final action, decision, or vote was taken during the executive session.

14. Workshop


- A. Life of a transaction
- B. Back-office system

Jeff Dailey, Assistant Executive Director of Operations, and Kevin Banks, Director of Contact Center and Collections, briefed the Board on the life of a transaction and the

back-office system. Mr. Dailey and Mr. Banks provided a tour of customer service and the data center.

15. Adjourn

The meeting was adjourned at 12:51 p.m.



Marcus Knight, Chairman



Lorelei Griffith, Secretary