

NORTH TEXAS TOLLWAY AUTHORITY
Finance, Audit, and Administration Committee Meeting Minutes
April 4, 2024

A public notice of this meeting containing all items was filed in the Office of the Secretary of State as required by Chapter 551 of the Texas Government Code, referred to as "The Open Meetings Act."

Minutes of the Finance, Audit, and Administration Committee meeting held at North Texas Tollway Authority, 5900 West Plano Parkway, Plano, Texas, noticed as April 4, 2024 at 10:00 a.m.

1. Call to order and establishment of quorum

Committee Chair Gravley called the meeting to order at 10:00 a.m. and established a quorum by calling the roll. The following committee members were in attendance:

Lynn Gravley	Committee Chair
George (Tex) Quesada	Member
Pete Kamp	Member

Chairman Marcus Knight, Vice Chair Mojoy Haddad, Director Scott Levine, and Director John Mahalik were also in attendance.

NTTA employees attending the Committee meeting were: James Hofmann, CEO/Executive Director; Lorelei Griffith, Secretary; Karen Madison-Ponds, Assistant Secretary; Horatio Porter, CFO/Treasurer; Elizabeth Mow, Assistant Executive Director of Infrastructure; Jeff Dailey, Assistant Executive Director of Operations; Dena Stroh, General Counsel; Linh Truong, Senior Director of Internal Audit/Enterprise Risk; Arturo Ballesteros, Director of Government Affairs and Interim Director of Public Affairs; Brian Reich, Controller; Melanie Terrell, Assistant General Counsel; Amitis Meshkani, Director of Maintenance; Eric Hemphill, Director of Traffic and Incident Management; John Bannerman, Director of Customer Care; Kevin Banks, Director of Contact Center and Collections; Roland Bonilla, Interim Director of Information Technology; Kelley McGuire, Director of Treasury; Biko Taylor, Director of Procurement; and Moses Aito, Director of Business Diversity. Also present at the meeting representing NTTA were Tammy Sims, Atkins North America, Inc., Maintenance Management Consultant; Stephanie Halliday, HNTB, Project Management Consultant; Steve Bolden, Locke Lord, bond counsel; and Greg Schaecher, McCall, Parkhurst & Horton, bond counsel.

2. Public comments not related to specific agenda items

There were no comments.

3. Comments and announcements from the Committee members and Board members

There were no comments.

4. Approval of the minutes from March 2024 Finance, Audit, and Administration Committee meeting

Director Quesada made a motion to approve the minutes of the March 2024 Finance, Audit, and Administration Committee meeting. Director Kamp seconded the motion. The Committee approved the motion unanimously. (Res. No. 24-38)

ACTION ITEMS

5. Vendor selection for the following:
 - A. Legal services and bond counsel

Melanie Terrell, Assistant General Counsel, presented staff's recommendation that the Board approve the vendor selections for legal services and bond counsel and responded to questions from the Committee.

Director Quesada made a motion for Committee approval of item 5. Director Kamp seconded the motion. The Committee approved the motion unanimously.

6. Approval of Internal Audit Charter and update

Linh Truong, Senior Director of Internal Audit/Enterprise Risk, presented an update on the 2024 workplan and staff's recommendation that the Board approve the Internal Audit Charter and responded to questions from the Committee.

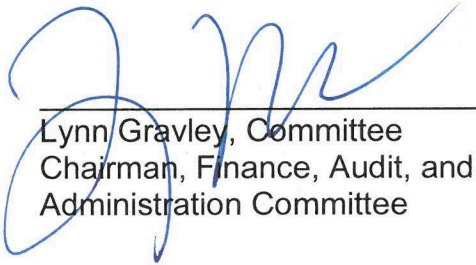
Director Quesada made a motion for Committee approval of item 6. Director Kamp seconded the motion. The Committee approved the motion unanimously.

7. EXECUTIVE SESSION – Pursuant to Chapter 551, Subchapter D, Texas Government Code:

There were no executive session items.

8. Adjourn

The meeting adjourned at 10:17 a.m.



Lynn Gravley, Committee
Chairman, Finance, Audit, and
Administration Committee



Lorelei Griffith, Secretary