

NORTH TEXAS TOLLWAY AUTHORITY  
Finance, Audit, and Administration Committee Meeting Minutes  
December 2, 2021

A public notice of this meeting containing all items was filed in the Office of the Secretary of State as required by Chapter 551 of the Texas Government Code, referred to as "The Open Meetings Act."

Minutes of the Finance, Audit, and Administration Committee meeting held at North Texas Tollway Authority, 5900 West Plano Parkway, Plano, Texas, noticed as December 2, 2021 at 10:00 a.m.

CALL TO ORDER

Committee Chairman Gravley called the meeting to order at 10:00 a.m.

1. ESTABLISHMENT OF QUORUM

Committee Chairman Gravley established a quorum by calling the roll. The following committee members were in attendance:

Lynn Gravley	Committee Chairman
Marcus Knight	Member
Scott Levine	Member

Chairman John Mahalik, Vice Chair Jane Willard, \*Director Pete Kamp, Director Mojoy Haddad, and Director George "Tex" Quesada were also in attendance.

\*Director Kamp attended by phone.

NTTA employees attending the Committee meeting were: James Hofmann, CEO/Executive Director; Lorelei Griffith, Secretary; Karen Madison-Ponds, Assistant Secretary; Horatio Porter, CFO/Treasurer; Cindy Demers, Director of Treasury Management/Assistant Treasurer; Elizabeth Mow, Assistant Executive Director of Infrastructure; Dena Stroh, General Counsel; Nancy St. Pierre, Director of Public Affairs; Gio Rodriguez, Director of Contact Center and Collections; David Evans, Senior Director of Procurement Services and Business Diversity; and Moses Aito, Director of Business Diversity. Also present at the meeting representing NTTA were Tammy Sims, Atkins North America, Inc., Maintenance Management Consultant; Stephanie Halliday, HNTB, Project Management Consultant; and Greg Schaecher, McCall, Parkhurst & Horton, bond counsel.

2. Public comments not related to specific agenda items

There were no comments.

3. Comments and announcements from the Committee Members and Board Members

There were no comments.

4. Approval of the minutes from November 4, 2021 Finance, Audit, and Administration Committee meeting

Director Levine made a motion to approve the minutes of the November 4, 2021 Finance, Audit, and Administration Committee meeting. Director Knight seconded the motion. The Committee approved the motion unanimously. (Resolution No. 21-146)

### **ACTION ITEMS**

5. Contract approval for the following:

- A. Insurance broker services

Eric Hemphill, Director of Traffic and Incident Management, presented staff's recommendation that the Board approve the contract for Insurance broker services.

Director Knight made a motion for Committee approval of item 5. Director Levine seconded the motion. The Committee approved the motion unanimously.

6. FY2022 Budget

- A. FY2022 final NTTA System Budget approval
- B. Authorization of payment for 360 Tollway maintenance

Horatio Porter, Chief Financial Officer, presented staff's recommendation that the Board approve the FY2022 final NTTA System Budget and authorization of payment for 360 Tollway maintenance and responded to questions from the Committee.

Director Knight made a motion for Committee approval of items 6A and B. Director Levine seconded the motion. The Committee approved the motion unanimously.

7. EXECUTIVE SESSION – Pursuant to Chapter 551, Subchapter D, Texas Government Code:

- A. Government Code: Section 551.074(a)(1), to deliberate the appointment, employment, evaluation, reassignment duties, discipline, or dismissal of a public officer or employee:

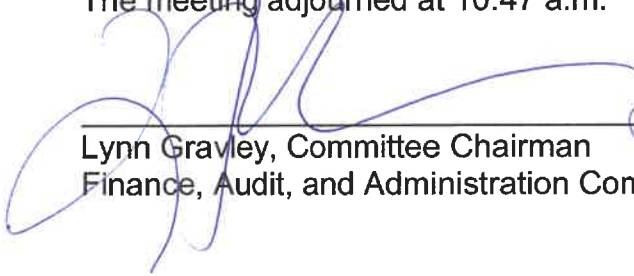
1. Internal Auditor

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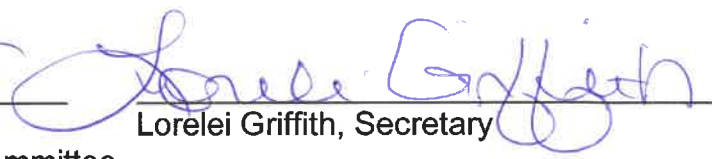
Committee Chair Gravley called the Board into executive session at 10:12 a.m. and reconvened the meeting into open session at 10:45 p.m. No final action, decision, or vote with regard to any matter was taken during the executive session.

8. Adjourn

The meeting adjourned at 10:47 a.m.



Lynn Gravley, Committee Chairman  
Finance, Audit, and Administration Committee



Lorelei Griffith, Secretary