

NORTH TEXAS TOLLWAY AUTHORITY  
Minutes of the Board of Directors Meeting  
November 16, 2022

A public notice of this meeting containing all items was posted at a place convenient to the public in the administrative offices of North Texas Tollway Authority, provided to the Secretary of State, and provided to the County Clerks of Collin County, Tarrant County, Denton County, and Dallas County as required by Chapter 551 of the Texas Government Code, referred to as the "Open Meetings Act."

Minutes of the North Texas Tollway Authority Board of Directors meeting held at North Texas Tollway Authority, 5900 West Plano Parkway, Plano, Texas, at 10:00 a.m. on November 16, 2022.

**CALL TO ORDER**

Chairman Knight called the meeting to order at 10:00 a.m.

1. Establishment of Quorum

Chairman Knight established a quorum by calling the roll.

Marcus Knight	Chair
Mojoy Haddad	Vice Chair
John Mahalik	Director
Scott Levine	Director
*George (Tex) Quesada	Director
Jane Willard	Director
Lynn Gravley	Director
Pete Kamp	Director

\*Director Tex Quesada attended the meeting via phone.

NTTA employees attending the meeting were: James Hofmann, CEO/Executive Director; Lorelei Griffith, Secretary; Karen Madison-Ponds, Assistant Secretary; Horatio Porter, CFO/Treasurer; Cindy Demers, Director of Treasury & Financial Planning/Assistant Treasurer; Dena Stroh, General Counsel; Elizabeth Mow, Assistant Executive Director of Infrastructure; Jeff Dailey, Assistant Executive Director of Operations; Linh Truong, Senior Director of Internal Audit/Enterprise Risk; Autavea Basey, Director of Human Resources; Melanie Terrell, Assistant General Counsel; Nancy St. Pierre, Director of Public Affairs; Amitis Meshkani, Director of Maintenance; Eric Hemphill, Director of Traffic and Incident Management; Juhi Chawla, Director of Information Technology; Moses Aito, Director of Business Diversity; Kevin Banks, Director of Contact Center and Collections; Brian Reich, Controller; and David Evans, Senior Director of Procurement Services and Business Diversity. Also present at the meeting representing NTTA were Greg Schaecher, McCall, Parkhurst & Horton, bond counsel, and Tammy Sims, Atkins, MMC.

2. Pledge of Allegiance

Vice Chair Haddad led Board members and meeting attendees in the Pledge of Allegiance.

3. Public comments not related to specific agenda items

No comments were made under this item.

4. Comments and announcements from the Chairman and Board Members

- A. Asian American Contractors & Professionals Association Business Diversity Outstanding Partner of the Year award

Director Levine recognized the Business Diversity Department for winning the Diversity Outstanding Partner of the Year award from the Asian American Contractors & Professionals Association.

5. Committee Chair reports

- A. Regional Transportation Council
- B. Customer Service, Projects, and Operations
- C. Finance, Audit, and Administration

No comments were made under this item.

6. Approval of the minutes from October 2022 regular board meeting

Vice Chair Haddad made a motion to approve the minutes from the October 2022 regular board meeting. Director Kamp seconded the motion, and it was approved unanimously. (Resolution No. 22-112)

**CONSENT ITEMS**

7. Request to advertise the following:

- A. Design engineering services for Chisholm Trail Parkway southbound mainlanes
- B. Construction services for Sam Rayburn Tollway bridge deck joint seal replacement
- C. Construction services for systemwide raised pavement markers replacement
- D. Deicing materials
- E. Construction services for Gleneagles 5910 roofing replacement project

8. Contract approval for the following:
  - A. Construction services for Sam Rayburn Tollway and Lewisville Lake Toll Bridge sign replacement
  - B. TollTag provider and 2023 purchase authorization
9. License subscription and end-of-life hardware replacement for the following:
  - A. Queue management software
  - B. Electronic file transfer software
  - C. Application performance monitoring software
  - D. File integrity management software
  - E. Network switches
10. Collection agencies:
  - A. Additional funds for collection agency contracts
  - B. Extension of contracts
  - C. 2023 work authorizations
11. FY2023-FY2027 Five-Year Capital Plan approval
12. Modification of bond counsel contract award
13. Employee and retiree benefits
  - A. 401(k) Plan amendment
  - B. Funding for retirement benefits
  - C. 2023 holidays

Chairman Knight entertained a motion to approve items 7 through 13. Vice Chair Haddad made a motion to approve the items, and Director Willard seconded the motion. The motion was approved unanimously. (Resolution Nos. 22-113 through 22-133)

#### **BRIEFING ITEMS**

14. Quarterly Investment Report 3rd Quarter 2022

No comments were made under this item.

15. Consolidated Monthly Performance Report

Horatio Porter, Elizabeth Mow, and Jeff Dailey briefed the Board on the Consolidated Monthly Performance Report. Horatio Porter, Nancy St. Pierre, Elizabeth Mow, Autavea Basey, and Jeff Dailey responded to questions from the Board.

16. Executive Director Report

- A. Contracts, supplements, and change orders not exceeding \$300,000.00 executed in September 2022

No comments were made under this item.

17. Recess – Safety Operations Center, 4280 Mapleshade Lane, Plano, Texas 75075

This recess was taken after executive session.

18. EXECUTIVE SESSION – Pursuant to chapter 551, subchapter D, Texas Government Code:


- A. Section 551.071, to receive advice from legal counsel about pending or contemplated litigation and/or settlement offers or other legal matters:
1. Legislative session agenda
- B. Section 551.074(a)(1), to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee:
1. Executive Director and Internal Auditor – 2022 performance and 2023 goals

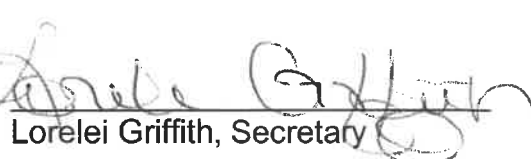
Chairman Knight called the Board into executive session at 10:22 a.m. and reconvened the meeting into open session at 11:29 a.m. No final action, decision, or vote with regard to any matter was taken during the executive session.

Chairman Knight called the meeting into recess at 11:30 a.m. and back into session for the Frisco Maintenance tour at 12:00 p.m.

19. Adjourn

The meeting was adjourned at 12:30 p.m.

  
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Marcus Knight, Chairman

  
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Lorelei Griffith, Secretary