

NORTH TEXAS TOLLWAY AUTHORITY
Finance, Audit, and Administration Committee Meeting Minutes
October 7, 2021

A public notice of this meeting containing all items was filed in the Office of the Secretary of State as required by Chapter 551 of the Texas Government Code, referred to as "The Open Meetings Act."

Minutes of the Finance, Audit, and Administration Committee meeting held at North Texas Tollway Authority, 5900 West Plano Parkway, Plano, Texas, noticed as October 7, 2021 at 10:30 a.m.

CALL TO ORDER

Committee Chairman Gravley called the meeting to order at 11:39 a.m.

1. ESTABLISHMENT OF QUORUM

Committee Chairman Gravley established a quorum by calling the roll. The following committee members were in attendance:

Lynn Gravley	Committee Chairman
Marcus Knight	Member
Scott Levine	Member

Chairman John Mahalik, *Director Pete Kamp, Director Mojoy Haddad, and Director George "Tex" Quesada were also in attendance.

*Director Kamp attended by phone.

NTTA employees attending the Committee meeting were: James Hofmann, CEO/Executive Director; Lorelei Griffith, Secretary; Karen Madison-Ponds, Assistant Secretary; Horatio Porter, CFO/Treasurer; Cindy Demers, Director of Treasury Management/Assistant Treasurer; Elizabeth Mow, Assistant Executive Director of Infrastructure; Dena Stroh, General Counsel; Jeff Dailey, Assistant Executive Director of Operations; Nancy St. Pierre, Director of Public Affairs; Juhi Chawla, Director of Information Technology; Amitis Meshkani, Director of Maintenance; Brian Reich, Controller; Gio Rodriguez, Director of Contact Center and Collections; Eric Hemphill, Director of Traffic and Incident Management; and David Evans, Senior Director of Procurement Services and Business Diversity. Also attending was Greg Schaecher with McCall Parkhurst.

2. Public comments not related to specific agenda items

There were no comments.

3. Comments and announcements from the Committee Members and Board Members

There were no comments.

4. Approval of the minutes from September 2, 2021 Finance, Audit, and Administration Committee meeting

Director Levine made a motion to approve the minutes of the September 2, 2021 Finance, Audit, and Administration Committee meeting. Director Knight seconded the motion. The Committee approved the motion unanimously. (Resolution No. 21-95)

BRIEFING ITEMS

5. External auditors annual communication of audit planning

Kevin Smith and Michelle Buss, Crowe, presented a briefing on the external auditors annual communication of audit planning and responded to questions from the Committee.

This was a briefing item only, no action necessary.

6. FY2022-FY2026 Five-Year Capital Plan first review

Horatio Porter, Chief Financial Officer, presented a briefing on the FY2022-FY2026 Five-Year Capital Plan first review and responded to questions from the Committee.

This was a briefing item only, no action necessary.

ACTION ITEMS

7. FY2022 Internal Audit proposed work plan

Horatio Porter, Chief Financial Officer, presented staff's recommendation that the Board approve the FY2022 Internal Audit proposed work plan and responded to questions from the Committee.

Director Levine made a motion for Committee approval of item 7. Director Knight seconded the motion. The Committee approved the motion unanimously.

8. FY2022 Preliminary NTTA System Budget second review and approval

Horatio Porter, Chief Financial Officer, presented staff's recommendation that the Board approve the FY2022 preliminary NTTA system budget and responded to questions from the Committee.

Director Knight made a motion for Committee approval of item 8. Director Levine seconded the motion. The Committee approved the motion unanimously.

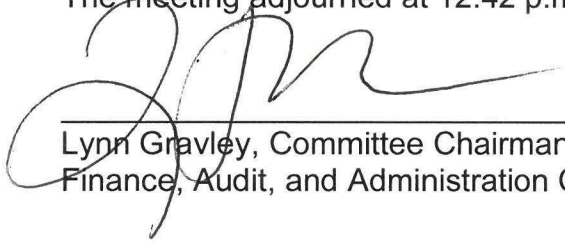
9. EXECUTIVE SESSION – Pursuant to Chapter 551, Subchapter D, Texas Government Code:
 - A. Government Code: Section 551.074(a)(1), to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee:
 1. Internal Auditor

Executive session was held at the beginning of the meeting.

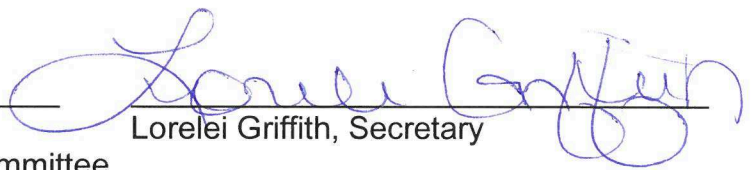
Committee Chair Gravley called the Board into executive session at 11:41 a.m. and reconvened the meeting into open session at 12:10 p.m. No final action, decision, or vote with regard to any matter was taken during the executive session.

10. Adjourn

The meeting adjourned at 12:42 p.m.



Lynn Gravley, Committee Chairman
Finance, Audit, and Administration Committee



Lorelei Griffith, Secretary