

NORTH TEXAS TOLLWAY AUTHORITY
Minutes of the Board of Directors Meeting
March 17, 2021

A public notice of this meeting containing all items was posted at a place convenient to the public in the administrative offices of North Texas Tollway Authority, provided to the Secretary of State, and provided to the County Clerks of Collin County, Tarrant County, Denton County, and Dallas County as required by Chapter 551 of the Texas Government Code, referred to as the "Open Meetings Act."

Minutes of the North Texas Tollway Authority Board of Directors meeting held at North Texas Tollway Authority, 5900 West Plano Parkway, Plano, Texas, at 10:00 a.m. on March 17, 2021.

CALL TO ORDER

Chairman Mahalik called the meeting to order at 10:02 a.m.

1. Establishment of Quorum

Chairman Mahalik established a quorum by calling the roll.

John Mahalik	Chair
Jane Willard	Vice Chair
Scott Levine	Director
Marcus Knight	Director
Lynn Gravley	Director
Mojoy Haddad	Director
*Pete Kamp	Director
George (Tex) Quesada	Director

*Director Pete Kamp participated by phone.

NTTA employees attending the meeting were: James Hofmann, CEO/Executive Director; Lorelei Griffith, Secretary; Karen Madison-Ponds, Assistant Secretary; Horatio Porter, CFO/Treasurer; Cindy Demers, Director of Treasury Management/Assistant Treasurer; Sabu Stephen, Assistant Executive Director of Operations; Dena Stroh, General Counsel; Elizabeth Mow, Assistant Executive Director of Infrastructure; Juhi Chawla, Director of Information Technology; Moses Aito, Director of Business Diversity; Amitis Meshkani, Director of Maintenance; Eric Hemphill, Director of Traffic and Incident Management; and David Evans, Senior Director of Procurement Services and Business Diversity.

2. Pledge of Allegiance

Chairman Mahalik led Board members and meeting attendees in the Pledge of Allegiance.

3. Public comments not related to specific agenda items

No comments were made under this item.

4. Comments and announcements from the Chairman and Board Members

A. Recognition of Special Olympics funds raised by employees

Eric Hemphill, Director of Traffic and Incident Management, recognized all that NTTA employees did for Special Olympics in 2020 as well as over the past 8 years. He thanked the Board and Executive Director, James Hofmann, for all of their support in making this possible.

Mr. Hemphill then recognized Alex Hubbard with the Special Olympics of Texas and played a video message from him thanking NTTA the Board and staff for all that has been done for the organization.

5. Committee Chair reports

- A. Regional Transportation Council
- B. Customer Service, Projects, and Operations
- C. Finance, Audit, and Administration

No comments were made under this item.

6. Approval of the minutes from December 16, 2020 regular board meeting and January 22 and 23, 2021 board retreat

Director Haddad made a motion to approve the minutes from the December 16, 2020 regular board meeting and the January 22 and 23, 2021 board retreat. Vice Chair Willard seconded the motion, and it was approved unanimously. (Resolution Nos. 21-02 through 21-04)

ITEMS RECOMMENDED FOR APPROVAL BY THE CUSTOMER SERVICE, PROJECTS, AND OPERATIONS COMMITTEE FROM THE FEBRUARY 4 MEETING

7. Request to advertise for the following:

- A. Maintenance Management Consultant
- B. Engineering design services for wrong-way-driving prevention systems

8. Contract award for the following:

- A. 2021 fleet vehicles
- B. Dallas North Tollway and Addison Airport Toll Tunnel sign replacement
- C. Sam Rayburn Tollway frontage road pavement rehabilitation
- D. Chisholm Trail Parkway restriping from Arborlawn Drive to FM 1187
- E. Sam Rayburn Tollway frontage road restriping from Denton Tap Road to Dallas North Tollway
- F. Sam Rayburn Tollway frontage road restriping from Dallas North Tollway to Medical Center Drive

9. 2021 work authorization for image review

Chairman Mahalik entertained a motion to approve items 7 through 9. Director Haddad made a motion to approve the items, and Director Knight seconded the motion. The motion was approved unanimously. (Resolution Nos. 21-05 through 21-13)

ITEMS RECOMMENDED FOR APPROVAL BY THE CUSTOMER SERVICE, PROJECTS, AND OPERATIONS COMMITTEE FROM THE MARCH 4 MEETING

10. Contract award for the following:

- A. 5900 West Plano Parkway (Gleneagles) roof replacement

11. Contract extensions and contract award for Back Office System consultants for the following:

- A. MBI Consulting, Inc.
- B. Zenisys Consulting
- C. Kilan Holdings, Inc. dba Kilan Solutions

Chairman Mahalik entertained a motion to approve items 10 and 11. Director Gravley made a motion to approve the items, and Director Haddad seconded the motion. The motion was approved unanimously. (Resolution Nos. 21-14 through 21-17)

ITEMS RECOMMENDED FOR APPROVAL BY THE FINANCE, AUDIT, AND ADMINISTRATION COMMITTEE FROM THE MARCH 4 MEETING

12. Annual review and approval of the following policies:

- A. Debt policy
- B. Disclosure policy
- C. Insider trading policy
- D. Investment policy and strategy including qualified financial institutions

Chairman Mahalik entertained a motion to approve item 12. Director Levine made a motion to approve the item, and Director Knight seconded the motion. The motion was approved unanimously. (Resolution Nos. 21-18 through 21-21)

BRIEFING ITEMS

13. Back Office System update

Juhi Chawla, Director of Information Technology, briefed the Board on the progress of the back office system and responded to questions from the Board.

14. Consolidated Monthly Performance Report

Horatio Porter, Sabu Stephen, and Elizabeth Mow briefed the Board on the Consolidated Monthly Performance Report and responded to questions from the Board.

15. Quarterly Financial and Investment Report 4th Quarter 2020

No comments were made under this item.

16. Executive Director Report

- A. Contracts, supplements, and change orders not exceeding \$300,000.00 executed in December 2020 and January and February 2021

No comments were made under this item.


17. EXECUTIVE SESSION – Pursuant to chapter 551, subchapter D, Texas Government Code:

- A. Section 551.071, to receive advice from legal counsel about pending or contemplated litigation and/or settlement offers or other legal matters:
1. Wall update
 2. 360 Tollway update

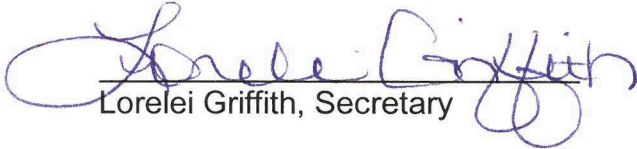
Chairman Mahalik called the Board into executive session at 10:27 a.m. and reconvened the meeting into open session at 11:15 a.m. No final action, decision, or vote with regard to any matter was taken during the executive session.

18. Adjourn

The meeting was adjourned at 11:17 a.m.



John Mahalik, Chairman



Lorelei Griffith, Secretary